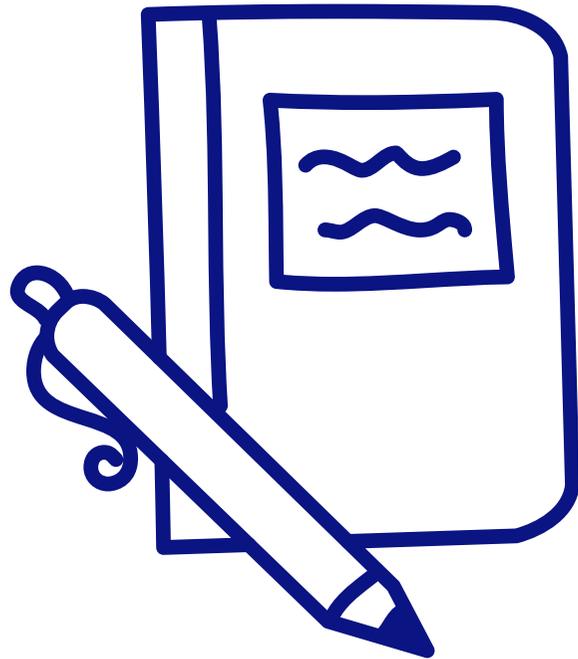


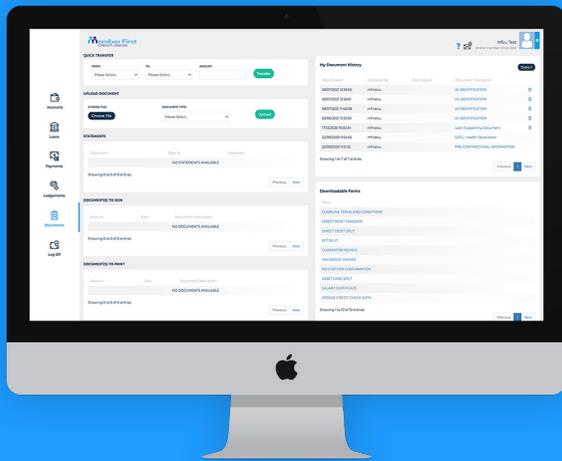
# MFCU Online Tutorials



**HOW TO  
DIGITALLY  
SIGN FOR  
AN END-TO-  
END LOAN.**

# Signing for an Online Loan

**REMEMBER** an MFCU loans officer will contact you by phone regarding a loan application. If approved, you must sign through your online account following these steps.



1. Login to your MFCU account on our website
2. In the menu on the left of your screen, click 'Documents'
3. Under 'Documents to Sign', your credit agreement and health declaration will appear here
4. Click 'Sign' beside the agreement you wish to sign
5. You will then be asked to generate a one-time passcode
  - enter the 4 digit code sent to your phone
6. You will see a tick appear on screen when successful
  - funds will be transferred to your bank account within 3 working days

\*Note: Not all members will need to sign a health declaration. For cases where both documents need to be signed, they need to be signed separately.