

# Notice to Members

Please be aware that we are currently updating our member records. As a result, the next time you visit our office you may be asked for documentation including:

## Proof of Identity

e.g Passport, Driver's Licence, National Identity Card, ML 10.

## Proof of Address

e.g Current bill, current bank statement, government issued documentation.

Member First Credit Union is legally obliged to keep all member information up to date and we are very grateful for your co-operation in this matter.

If you have any questions, please call us on (01) 851 3400.

**Member First Credit Union, Ltd. is regulated by the Central Bank of Ireland**

**Registered Office: Artane Roundabout, Malahide Road, Dublin 5.**

# Notice to Members

## CRIMINAL JUSTICE (MONEY LAUNDERING & TERRORIST FINANCING) ACT 2010

In compliance with this legislation you may be asked to verify:

1. Your identity with appropriate documentation;
2. The source of funds you wish to lodge;
3. The beneficial ownership of any funds transferred in/out of your account;
4. The intended purpose for the use of the funds in your account

Member First Credit Union is obliged to maintain details and copies of all documents used in establishing any of the above consideration; and have them available for inspection by any or all of the following persons in accordance with the law:

- The Financial Regulator
- The Gardai
- The Revenue Commissioners

Your co-operation and assistance in this matter is greatly appreciated.

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# Notice to Members

TO SPEED UP YOUR LOAN APPLICATION,  
IT MAY BE USEFUL TO KNOW THAT THE  
FOLLOWING DOCUMENTATION IS  
TYPICALLY REQUIRED

Employed full or part-time

3 concurrent recent payslips

Self Employed

Recent audited accounts & confirmation of tax position

Unemployed

Proof of social welfare payments (receipt or bank statement)

You will also need to bring a minimum of 1 months bank statements  
(if you are a holder of a bank account).

Note: This list is a guideline only.

You may be required to bring other documentation,  
depending on the complexity and/or purpose of the loan.

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## LOAN COLLECTION

Please be aware that loans can only be collected by a Member when all Membership Account Details are current & valid.

This includes;

- Photo reference
- Current Proof of Identity
- Current Proof of Address

This information may also be sought for Share Withdrawal purposes

Please ask any member of staff for further information

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