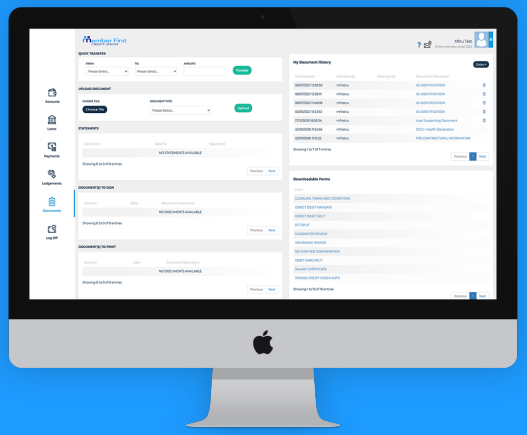
MFCU Online Tutorials

member First
CREDIT UNION
the next generation credit union

DESKTOP TUTORIAL

HOW TO UPDATE ID AND PROOF OF ADDRESS.



How to Upload Files

REMEMBER *You must have the files saved to your phone before uploading to the MFCU app.*

1. Login to your MFCU account on www.mfcu.ie
2. In the menu icon on the left of your screen, click 'Documents'
3. Under 'Upload Document', click 'Choose File' and upload a file from your computer
   - you must have these documents saved on your computer to upload
4. Under 'Document Type', choose the type of document you are uploading
   - payslip, proof of address, identification etc
5. Click 'Upload'
6. Wait for document to load. You will receive a 'Success' message when the document has been uploaded correctly.

Proof of Address: utility bill or bank statement dated within the last 6 months
ID: passport or driver's license
- we cannot accept public service cards

***Note:** Once you've uploaded your files, it may take 24 hours for your account be updated